

ONLINE ORDERING GUIDE FOR FAS

1) Please go to our website <u>www.asencio.com.sg/</u>

- For new user: Click on Login to do a one-time registration.*
- * You MUST provide your child's details in your account in order to view and purchase the required items.
 - > For existing users: Please login with your ID and password.
 - > For existing users: Forget password, click on the lost password to reset the password

Below are the steps to register an online account:

How to Register

Step 1 - Create an account through Register or Connect with Facebook/Google

in ar Register	Hume / Login c
Login	Register
Welcome back, please login to your account.	Let's get you onboard. How to register
Username	First Name
Password	Username "
Remember Me Lost password?	User Email 1
Or	User Password.*
Cogin with Facebook	Confirm Password <u>*</u>
	Register

Step 2 - After login to your Dashboard, click on Account Holder Info

	Online Purchase Size Selection FAQ About Us Contact Us My Account 🖴 Logout 🏋 🔵 Q						
My account	Home / My account						
Hello noelle (not noelle? Sign Out)	Need Assistance? Visit our FAQ or Live Chat						
Cashboard >	Dashboard						
Y Account holder info							
Crders	Helio noelle (not noelle? Log out)						
Payment methods	From your account dashboard you can view your recent orders, manage your shipping and billing addresses, and edit your password and account details.						
Addresses	Update your T Account holder info before you start your purchase.						
Account Details							
Logout							

Step 3 - Enter child's info., then Click Submit and you will be able to browse the products related to your school

									Hate / Yo allow
Dashboard	Account holder info	Orders	Payment m	ethods	Addresses	Account Det	ails Lo	gout	
Child inf	ormation								
First Name *					Last Name *				
Mobile number	•				How many child	? *			
					1				~
Name Of Stude	ent*				Child BC Last 4	Alphanumeric *			
Your child's sch	nool *				Class/Center *				
Xingnan Pri	imary School			~					

Step 4 – Online Purchase – Select XNPS for FAS Students only

	Online Purchase Size Se	election FAQ About Us Contact I	Us My Account 🔒 Logout 🏋 2 🕻
Kingnan Primary School			Home / School / Primary / Xingnen Primary Scho
Sort by Default Order	ow 12 Products ~ III II		
7 .			YOUR NAME
Xingnan Primary Unisex T-Shirt	Xingnan Primary Male Shorts	Xingnan Primary Female Skorts	Xingnan Primary School Name Tags
\$7.00 © Select options i≣ Details	S8.00 - S12.00 • Select options I≣Details	\$9.00 - \$14.00 © Select options i≡Details	S5.00 Select options I≣Details
	Enverten	FAS ESTABLISHED 1932	
Xingnan Primary Unisex Shoes \$15.00 - \$16.00	Xingnan Primary Socks \$2.00	XNPS for FAS Students only	
Select options I≣ Details	• Select options 😑 Details	🐂 Select options 📰 Details	

Step 5 – Choose Gender then select size and enter child's name in the name tag box if needed.

Xingnan Primary FAS Uniform

Choose Gender* O Boy O Girl		
Unisex T-Shirt 1st piece*		
Select Size	Ŧ	\$0.00
Unisex T-Shirt 2nd piece*		
Select Size	Ŧ	\$0.00
Unisex T-Shirt 3rd piece*		
Select Size	Ŧ	\$0.00
Unisex T-Shirt 4th piece*		
Select Size	Ŧ	\$0.00
Socks 1st pair*		
Select Size	Ψ	\$0.00
Socks 2nd pair*		
Select Size	Ψ	\$0.00
Shoes (White) 1 pair*		
Select Size	Ŧ	\$0.00

Name Tag

Name to be embroidered

* Max 16 characters in BLOCK LETTERS including spacing and punctuation's.

School Level

Choose level

T

w

Student's next year class

Name Tag Quantity 1 set of 6 pieces

r set or o pieces

1 Set (\$5.00)

\$5.00

Name Tag delivery is estimated to be between 4 to 6 weeks. Please check and confirm the colour before purchase. Step 6 – Input Personal Information then add to cart.

Personal Information

Parent / Guardian Name*
Email*
Contact Number*
Student's Full Name*
BC Last 4 Alphanumeric*
Class/Center*
FAS Reference Number*
FAS2024-XNPS

Step 7 – Repeat step 4 to step 6 if you have more than one child.

Step 8 - Items appear in the cart then apply Promo Code once completed submission for all your children.

oduct		Price	Quantity	Subtotal
FAS	Xingnan Primary FAS Uniform Choose Gender: Girl Unisex T-Shirt 12nd piece: 28 (57.00) Unisex T-Shirt 2nd piece: 28 (57.00) Unisex T-Shirt 41 piece: 28 (57.00) Unisex T-Shirt 41 piece: 28 (57.00) Girl Skorts 12nd piece: 36 (511.00) Girl Skorts 12nd piece: 36 (511.00) Girl Skorts 4th piece: 36 (511.00) Girl Skorts 4th piece: 36 (511.00) Socks 11 pair: M (52.00) Socks 2nd pair: M (52.00) Shoes (White) 1 pair: 29 (515.00) Name to be embroidered: Serene Ng Primary Level 2022: P4 Name Tag Quantity: 1 Set (55.00) Parent / Guardian Name: Carol Email: carollas 1956/Gilgemal.com Context Number: 98324917 Student's Full Name: Serene Ng BC Last 4 Alphanumeric: 7615 Class/Center: P4A FAS Reference Number: FAS 2023-XNP5	s96.00	- 1 +	\$96.00)
	Xingnan Primary FAS Uniform Choose Gender: Gifl Unisex T-Shirt 1st piece: 28 (57.00) Unisex T-Shirt 2nd piece: 28 (57.00) Unisex T-Shirt 4th piece: 28 (57.00) Unisex T-Shirt 4th piece: 28 (57.00) Girl Skorts 1st piece: 36 (511.00) Girl Skorts 2nd piece: 36 (511.00) Girl Skorts 2nd piece: 36 (511.00) Girl Skorts 4th piece: 36 (511.00) Socks 1st pair: M (52.00) Socks 1st pair: M (52.00) Shoes (White) 1 pair: 29 (513.00) Name to be embroidered: Strene Ng Primary Level 2023: P4 Name Tag Quantity: 1 Set (55.00) Parent / Guardian Name: Carol Email: carolla1955cl@guail.com Contact Number: 99324917 Suddent's Full Name: Serene Ng BC Last 4 Alphanumeric: 7615 Class/Center: P4A FAS Reference Number: FAS 2023-XNP5 Primary Level 2023: Primary 4	\$96.00	- 1 +	596.00 ;
ave A I	Promotional Code?	Cart total	s	
FAS2024-	XNPS Apply coupon	Subtotal		\$192.00
		Total		\$192.00 (includes \$14.22 GST 8%

Last but no least proceeds to check out and select appointment date & time for self-collection at the school.